

Familiarization Programmes conducted for Independent Directors

Preamble:

Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015 ("the Listing Regulations") requires a Company to familiarize its Independent Directors through various programmes about the Company, including the following:

- (a) Nature of the industry in which the listed entity operates;
- (b) business model of the listed entity,
- (c) roles, rights, responsibilities of independent directors; and
- (d) any other relevant information.

Further, Regulation 46(2) of the Listing Regulations requires a Company to disseminate on its website the details of familiarization programmes imparted to Independent Directors including the following details:-

1. number of programmes attended by Independent Directors (during the year and on a cumulative basis till date),
2. number of hours spent by Independent Directors in such programmes (during the year and on a cumulative basis till date), and
3. other relevant details.

In terms of above, the Company conducted the following familiarization programmes for its Independent Directors:

- Visit to Company's Corporate Office
- Industry outlook at the Board meeting
- Regulatory updates at Board and Audit Committee Meetings
- Presentations on Internal Control over Financial Reporting, Operational Control over Financial Reporting, Prevention of Insider Trading Regulations, SEBI

Listing Regulations, Accounting Standards, Framework for Related Party Transactions, etc.

The details as required under Regulation 46(2) of the Listing Regulations is mentioned as under:

Name of Independent Directors	No of Programmes/ Meeting attended				No of hours spent			
	During the FY 2015-16	During the FY 2016-17	During the FY 2017-18	Cumulative till date from 1 st April, 2015	During the FY 2015-16	During the FY 2016-17	During the FY 2017-18	Cumulative till date from 1 st April, 2015
Mr. Suresh Singh Jain	4	6	5	15	8 Hours 30 Minutes	10 Hours	8 Hours	26 Hours 30 Minutes
Mr. Hiren Kamdar	5	4	4	13	6 Hours	5 Hours	5 Hours	16 Hours
Ms. Roshani Maheshwari	5	4	5	14	6 Hours	5 Hours	6 Hours 30 Minutes	17 Hours 30 Minutes

Note : Ms. Roshani Maheshwari resigned from the post of Director w.e.f 31.01.2018.